



**BILDERLINGS**

# Bilderlings

## Current Account Personal Panel

Instructions for  
Bilderlings Personal Panel

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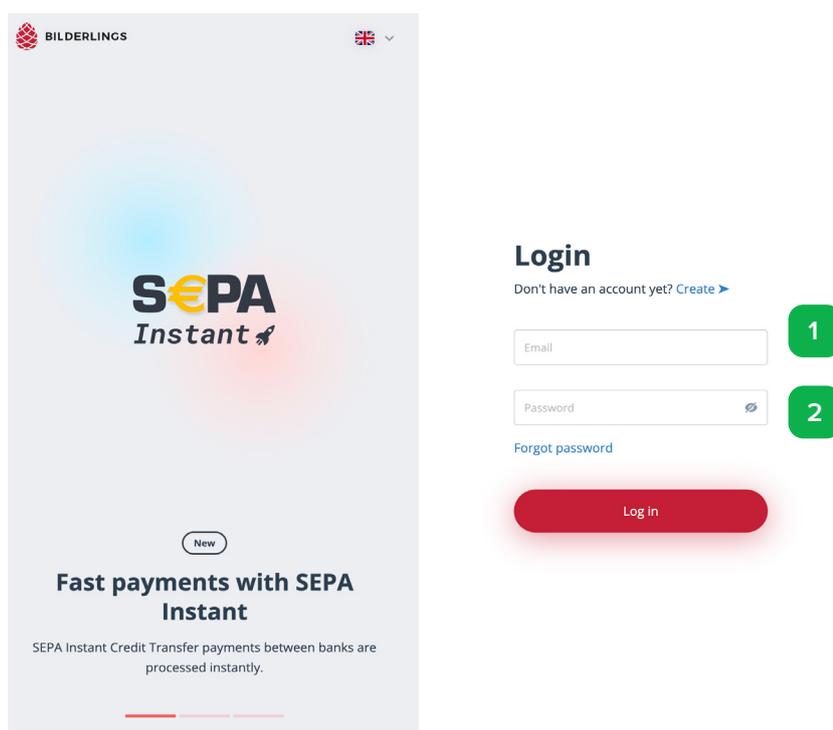
# About Bilderlings

Bilderlings — is a Fintech Platform that helps you to connect to innovative banking services — store your electronic money, receive payments from your partners, friends or an employer and make money transfers in 30+ different currencies almost anywhere around the world.

# Accessing the Personal Panel

To access the Personal Panel and use your current account, follow the link: <https://portal.bilderlings.com/en/login>

If you are entering your Bilderlings current account for the first time, please use the password that you created when you registered.



The image shows a mobile-style login page for Bilderlings. At the top left is the 'BILDERLINGS' logo and at the top right is a UK flag with a dropdown arrow. The main content area features the 'SEPA Instant' logo. Below it is a 'New' button. The text 'Fast payments with SEPA Instant' is followed by a note: 'SEPA Instant Credit Transfer payments between banks are processed instantly.' To the right, the 'Login' section includes a 'Create' link for new users, an 'Email' input field (with a green circle '1' next to it), a 'Password' input field (with a green circle '2' next to it), a 'Forgot password' link, and a red 'Log in' button.

- 1 Enter the e-mail address with which you registered.
- 2 Enter the password that you created during the registration.

## Related links:

- + [The link https://bilderlings.eu/portal/login doesn't open](https://bilderlings.eu/portal/login)
- + [Change the language](#)
- + [Forgot the password](#)

# Login verification

After you enter the e-mail address and password an SMS with a six-digit code will be sent to your mobile phone, which you indicate when you register. Enter this combination into the field and click the «Verify and login» button.

## Verify Login

SMS with a confirmation code sent to +3712\*\*\*\*\*88

Enter the received code

[Get a new code](#)

Verify and login

The confirmation code is an additional measure of security required each time you log into your account. You will receive an SMS with a newly generated 6-digit code (or a code in Authy application) that should be entered into the confirmation field.



If you have any questions or require assistance logging in, you can always contact your account manager.



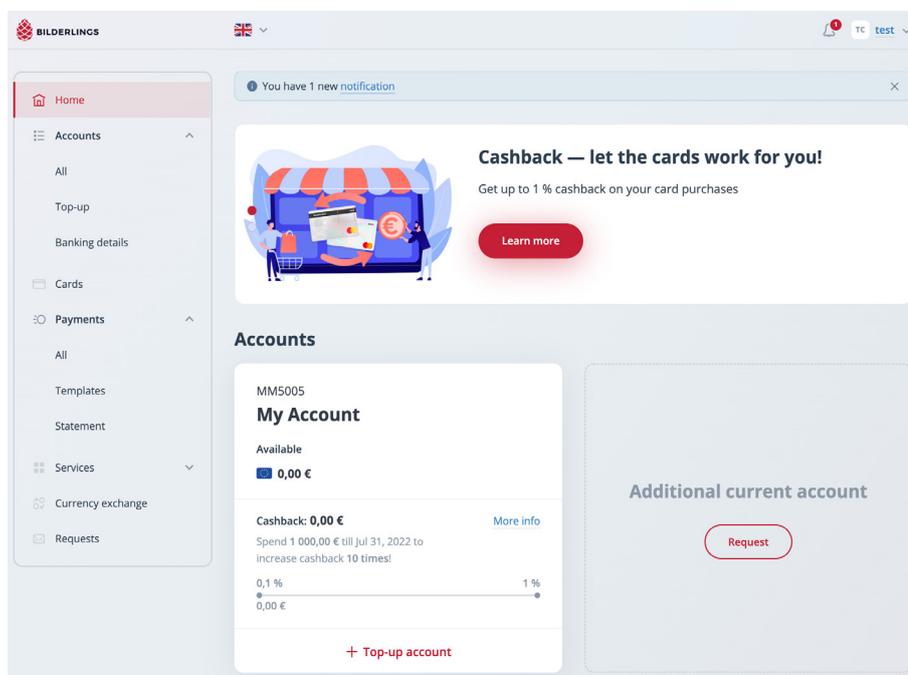
Never share your account password with anyone and never allow third parties to access your e-mail and mobile phone!

### Related links:

+ [If you did not receive a confirmation code](#)

# Personal Panel interface

After entering the password and verification code, you will see the home screen. Here you can see the menu of all sections, your account balance, relevant informative banners on the special offers or actual campaigns.



Once you have any transactions, the latest payments will also be seen on the home screen. If you order a second payment card (physical or virtual), it will also appear on the home screen (next to My Account).

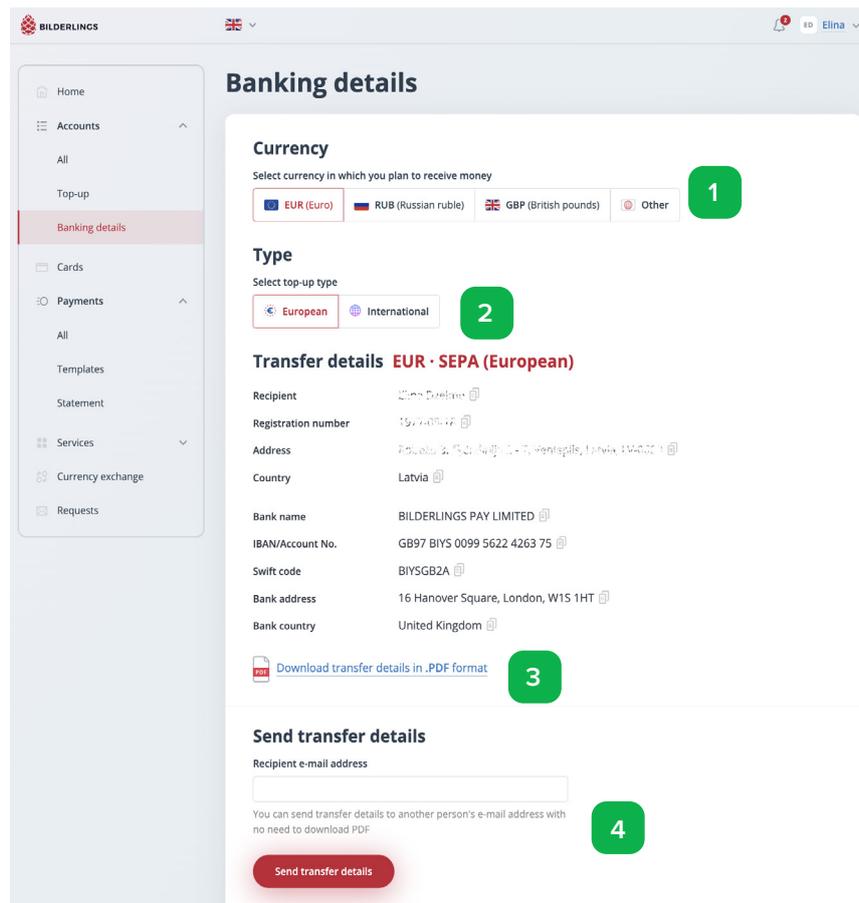
At the bottom of the home screen you can find the contact details of your personal account manager.

## Receiving funds within SEPA

You can find your banking details in the section «Accounts» -> «Banking details». Once you click on the Banking details, a window will open up, where you have to choose the account to which you wish to receive money, the currency and the payment type - European or International.

Below is the example of the banking details for a SEPA payment. SEPA is the European Union's single euro payment area spanning 27 European Union member-states\*, Norway, Iceland, Liechtenstein, and Switzerland.

\* EU member-states include: Austria, Belgium, Bulgaria, Czechia, Cyprus, Denmark, Estonia, Finland, France, Germany, Great Britain, Greece, Hungary, Ireland, Italy, Lithuania, Luxemburg, Latvia, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden.



- 1 Select the currency - EUR.
- 2 Select the type - European SEPA.
- 3 Your SEPA details are available in a PDF document.
- 4 You can send the details to your partner by entering the recipient email.



The payer's bank should support SEPA transfers, otherwise, their payment may be delayed.

When you give your banking details to a partner, ask them to check whether their bank supports SEPA payments. If the payer's bank supports SEPA Instant, then the payment will be received in seconds.



An incoming SEPA transfer may take from several hours to several days to execute, since it is processed by banking systems. SEPA payments will not be executed on weekends or international bank holidays.

Please communicate all payment formatting requirements to your payers.

The payer must specify the purpose of the payment in the payment details and indicate:

- the name of a specific good/service in English;
- the number or date on the document substantiating their payment.

*Sample payment reason:*

*ACME corporation, Invoice No.092015 for internet provider services according to agreement 1204-17*

## Receiving funds within SWIFT

The banking details for a SWIFT payment will be shown when you select «International» in the Type tab. After selecting «International» you will have to select the preferred bank.

**BILDERLINGS** Elina

**Banking details**

**Currency**  
Select currency in which you plan to receive money  
EUR (Euro) RUB (Russian ruble) GBP (British pounds) Other

**Type**  
Select top-up type  
European International **1**

**Select bank**  
Choose preferred bank  
BluOr Alfa-Bank IFX **2**

**Transfer details EUR · SWIFT (International)**

**Recipient**

Recipient	Elina Dzelme
Registration number	1977-05-18
Address	Robežu 3. šķērslinija 2 - 7, Ventspils, Latvia, LV-0623
Country	Latvia

**Bank name** BILDERLINGS PAY LIMITED

**IBAN/Account No.** GB97 BIYS 0099 5622 4263 75

**Swift code** BIYSGB2A

**Bank address** 16 Hanover Square, London, W1S 1HT

**Bank country** United Kingdom

**Correspondent bank**

Bank name	AS BLUOR BANK
Swift code	CBBRLV22
Bank address	Smiļņu Street 6, Rīga, LV-1050
Bank country	Latvia

[Download transfer details in .PDF format](#)

**1** Select the type - International.

**2** Select the bank.



Please note, that payment channels are subject to eligibility criteria, if you do not see the banking details for international payments, please contact your account manager for a more detailed information and support.

You should also note that, for example, if you choose BluOr Bank as a preferred bank, than you will have the direct payment details with your name and account number as a receiver. However, it may also be that the Recipient is Bilderlings Pay Limited and you will have to include the identification number (your account number in Bilderlings). Without this mandatory information the money will not be transferred to your account.

European  International

**Select bank**  
Choose preferred bank

BluOr  IFX

**Transfer details EUR · SWIFT (International)**

⚠️ Include account identification number (your account number) filling the payment details!  
Do not forget to include your account identification number when filling the payment details in - without this mandatory information the money will not be transferred to your account!

**Recipient**  
Specify in payment details    **1**

Recipient	Bilderlings Pay Limited 
Registration number	09908958 
Address	66 Prescott Street, London, E1 8NN 
Country	United Kingdom 
Bank name	IFX PAYMENTS 
IBAN/Account No.	GB30 IFXS 2322 9099 9477 28 
Swift code	IFXSGB2L 
Bank address	119, Marylebone Road, LONDON NW1 5PU 
Bank country	United Kingdom 

**Correspondent bank**

Bank name	Barclays Bank PLC 
Swift code	BARCGB22 
Bank address	1 Churchill Place, London E14 5HP 
Bank country	United Kingdom 

 [Download transfer details in .PDF format](#)

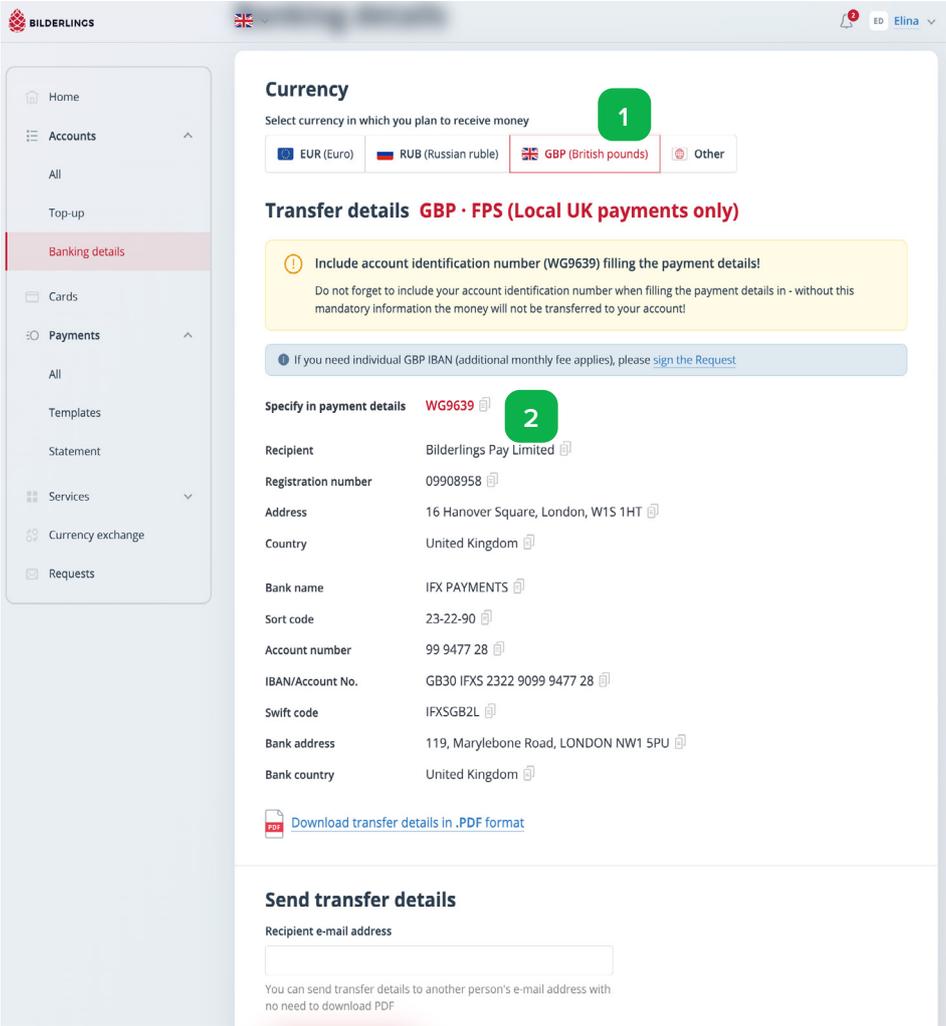
1

Specify this identification number in the payment details.

## Receiving funds in GBP

To get the banking details for crediting in British pounds, select the currency GBP (1) → and indicate the identification number (2).

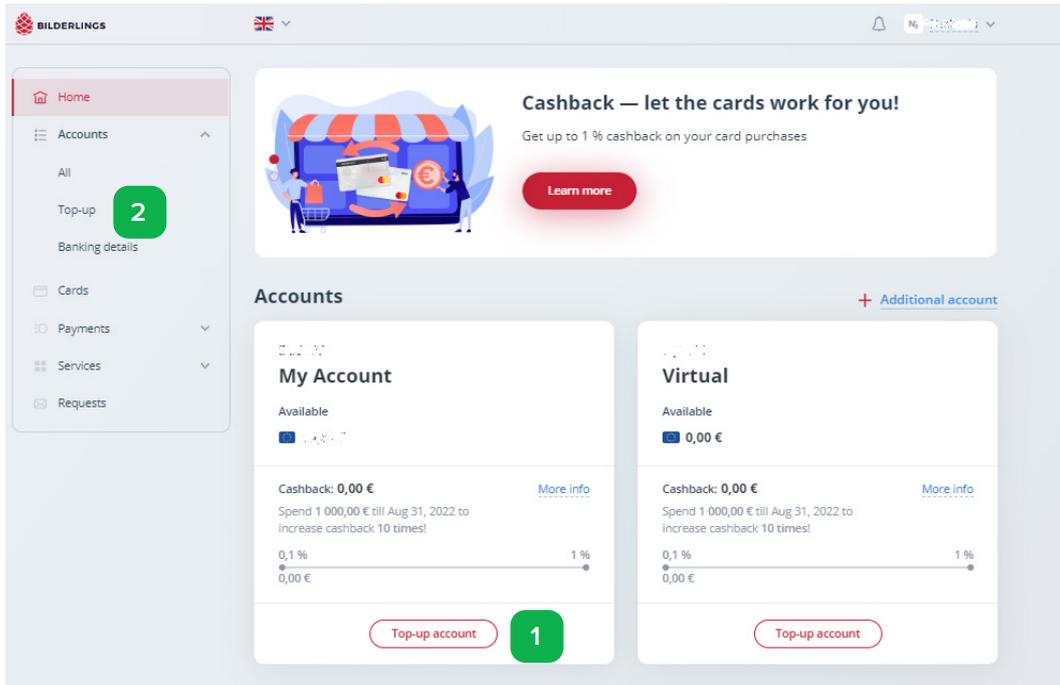
Do not forget to indicate the identification number in the payment details, otherwise, the funds will not be credited to your account!



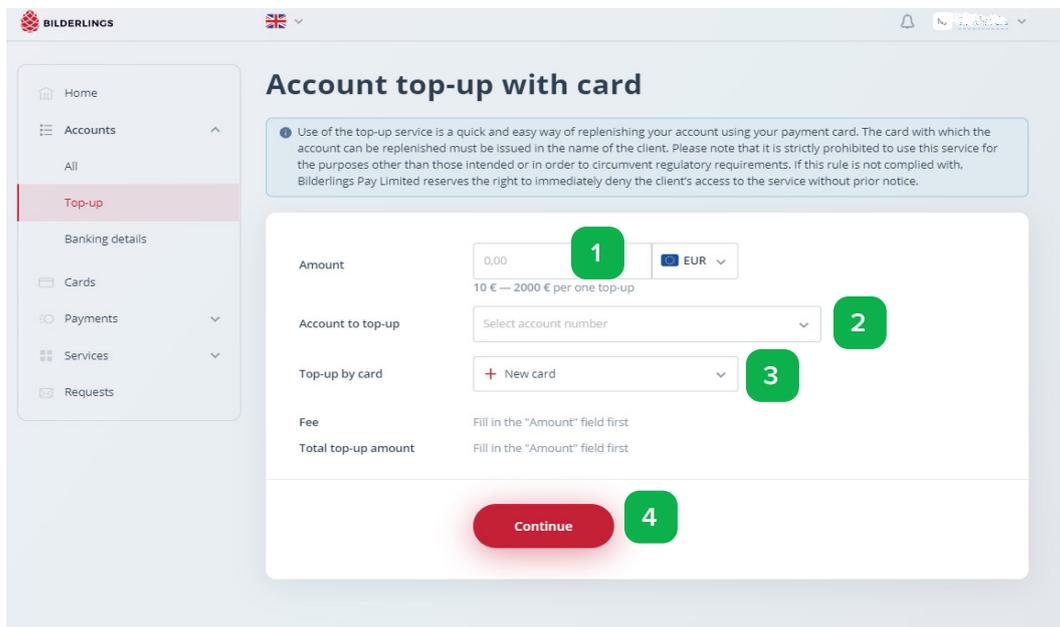
 If you cannot see your details, please get in touch with your account manager.

# Account Top-up by card

You have the opportunity to top-up your account by a card issued by a third party. The main pre-condition for this service is that the top-up of the account must be made by a card issued in the name of the Customer. Top-up of someone else's cards are not allowed. You can access the top-up service both from the home screen (1), or from the main menu on the leftside (2). Account top-up by card is subject to a 3% commission fee.



When you click on the Top-up button a window will appear.



- 1 Write the amount. Please note that the minimum sum of a top-up is 10 EUR, and the maximum sum is 2000 EUR per transaction and 2000 EUR from one card per 7 days.
- 2 Choose the account to be replenished.
- 3 Choose the card from which to replenish or enter a new card details.
- 4 Confirm.

# Transferring funds (outgoing payments)

To make an outgoing payment, proceed to the «Payments» section. You can choose whether to make a new payment or use an already saved template.

Date	Sender/Recipient	Account number	Amount
Jun 2, 2025	Matas Gražulis test comment	EE47 1100 0047 5410 2917 (SWEDBANK AS)	-500,00 €
Aug 4, 2025	Sofija Naikutė corrupti ducimus elit simillique laborum?-(;)+/	LT73 7300 0991 6436 2313 (SWEDBANK)	+500,00 €
Aug 1, 2025	Fee from account WG9639 Fee for private card courier delivery, 535770****3464	WG9639 (My Account)	-25,00 €
Aug 1, 2025	Eino Käbin non occaecat dolor et cupidatat iusto ve?-(;)+/	EE74 4200 4514 2005 4159 (EESTI KREDIIDIIPANK)	+100,00 €
Jul 14, 2022	Fee from account WG9639 Active Current Account maintenance (per month)	WG9639 (My Account)	-10,00 €

By clicking on the «New payment» button, a form will open up with the fields that must be filled in order to make a payment.

Sender's account: WG9639 (My Account) 1

Amount: 10 EUR 2

Recipient's account: EE471100004754102917 3

Recipient name: Matas Gražulis 4

Payment details: Payment details 5

Urgency: Standard Express 6

- 1 Indicate the account from which you want to make the payment if you have several accounts.
- 2 Indicate the amount of money that does not exceed the available amount on the account and the currency.
- 3 Indicate the account (IBAN number) of the recipient.
- 4 Indicate the information about the recipient (name and last name or company name, registration number or personal code / date of birth, address and country).
- 5 Add the payment details. It is mandatory to specify:
  - the name of a specific good/service in English;
  - the number or date on the document substantiating the payment.
- 6 Choose the Type of payment.

Comment for operator  7

Visible only by operator

[Remove comment for operator](#) ^

8

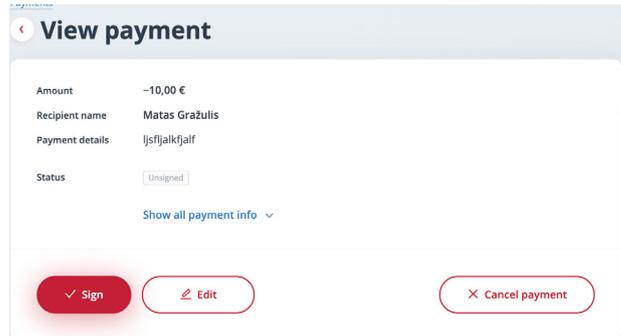
Required fields:  
[Payment details](#)

- 7 You can also write a comment for the operator.
- 8 After filling in all the fields click «Continue».

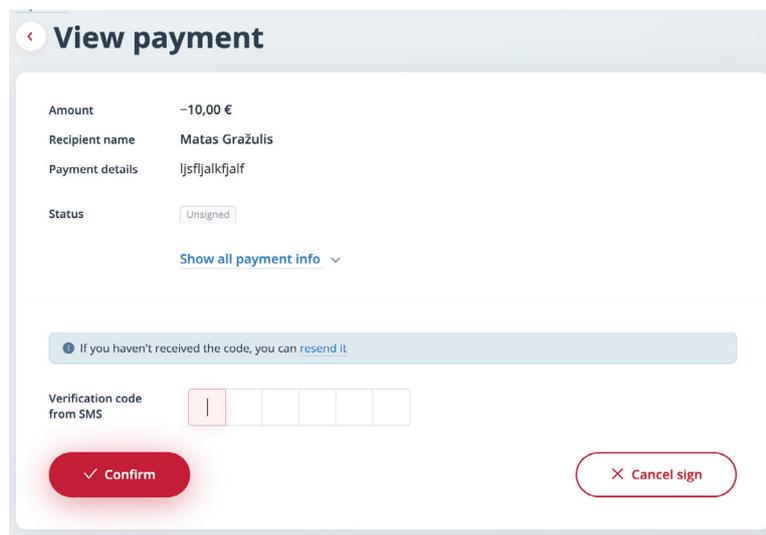
**Related links:**

+ [The «Continue» button is inactive](#)

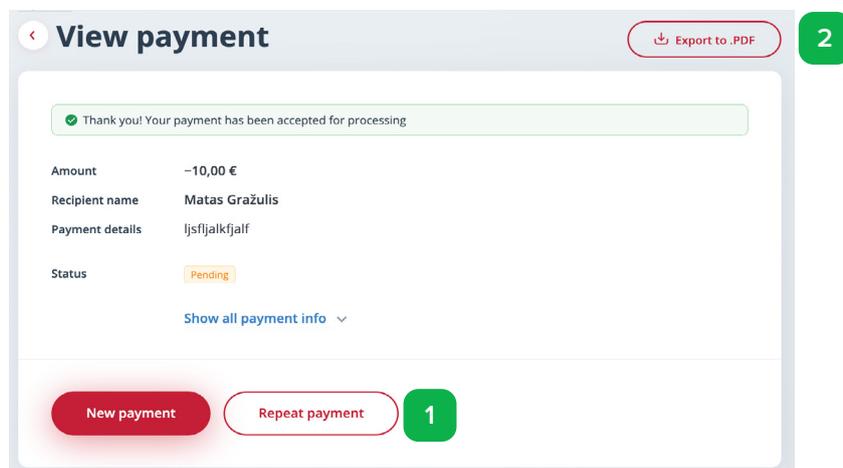
When you click «Continue» button, Payment signing form will open. You can either sign it, edit or cancel.



When you click «Sign» button, you will have to enter a 6-digit verification code sent to your mobile phone. If you have chosen Authy as an authentication method, then a window with a standby mode will open until you confirm the payment in the installed application on your mobile device.



After the payment has been completed, a window with Payment Details will open.



You can repeat the payment by clicking on the corresponding button (1), in this case you will again see a window with the fields already filled in and you only have to confirm the payment by clicking on the «Confirm» button.

You can download the payment order in a pdf format by clicking on the button (2) «Export to .PDF».



When transferring funds within Bilderlings system between accounts, you only need to enter:

- amount (not exceeding the available amount in the account);
- recipient (account number, consisting of 2 letters and 4 numbers);
- payment details.

## Statement

Selecting the «Statement» section in the side menu, you will open the window with the transactions.

The screenshot shows the 'Statement' page in the Bilderlings system. The left sidebar contains navigation options: Home, Accounts, Top-up, Banking details, Cards, Payments, Templates, Statement (highlighted), Currency exchange, and Requests. The main content area displays the 'Statement' for account 'NF1004 (My Account)' for the period 'Jun 27, 2022 - Jul 27, 2022'. It shows an 'Opening balance' of 0,00 € and a 'Closing balance (on Jul 27, 2022)' of 290,00 €. A table of transactions is shown below, with one transaction highlighted: 'Jul 12, 2022' for a 'Fee from account NF1004' of -100,00 €. The transaction details show the sender/recipient as 'Active Current Account maintenance (per month)' and the account number as 'NF1004 (My Account)'. A dropdown menu for 'Export to...' is open, showing options for PDF, CSV, and XLS.

1 Here you can select the account from which you want to see the statement.

2 Select the period for which you want to see the transactions made.

3 You can download the Statement by clicking on “Export to PDF”.

4 Here the balance for the current date, debit and credit turnover, reservation of funds are displayed.

5 This section displays all transactions.

## Fund reservation

By clicking on the amount of the reservation on the main page of the statement, you will open a new window with a statement of all transactions that are reserved. Please note that commissions are listed separately.

Statement → AL0323 (My Account)

### Reserved

Find transaction by client name, comment, account number...

Date	Sender/Recipient	Account number	Amount
Dec 4, 2019	Fee for payment P20191204-387245 Fee for payment P20191204-387245		-15,00 €
Dec 4, 2019	<a href="#">Otto Laizāns</a>	UR5946	-500,00 €
Sep 26, 2019	Fee for payment P20190926-717811		-20,00 €
Sep 26, 2019	<a href="#">John Smith</a> Agr.1	DE89 3704 0044 0532 0130 00 (Commerzbank)	-1 000,00 €
Sep 6, 2019	<a href="#">Otto Laizāns</a> test comment	UR5946	-5,00 €

Showing 1—5 of 5

< 1 > 25 / per page

## Transaction status

Outgoing payment.

Sep 5, 2019	<a href="#">Otto Laizāns</a> test comment	UR5946	-49,00 €
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Incoming payment.

Sep 1, 2019	<a href="#">Ignas Jankūnas</a> some comment	LV87 CBBR 0000 0034 2342 3 (AS BlueOrange Bank)	+99 000 000,00 €
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Unsuccessful transactions or transaction refused.

Sep 26, 2019	John Smith <span>Canceled</span> Agr.1	DE89 3704 0044 0532 0130 00 (Commerzbank)	-1 000,00-€
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## Payments

You can see a list of all the previously made payments, by going to the section «Payments» -> All.

Date	Sender/Recipient	Account number	Amount
Jun 2, 2025	Matas Gražulis <span>Execution</span> test comment	EE47 1100 0047 5410 2917 (SWEDBANK AS)	-500,00 €
Aug 4, 2025	Sofija Naikute corrupti ducimus elit similique laborum?-(;)+/	LT73 7300 0991 6436 2313 (SWEDBANK)	+500,00 €
Aug 1, 2025	Fee from account WG9639 Fee for private card courier delivery, 535770*****3464	WG9639 <span>(My Account)</span>	-25,00 €
Aug 1, 2025	Eino Kabin non occaecat dolor et cupidatat iusto ve?-(;)+/	EE74 4200 4514 2005 4159 (EESTI KREDIIDIIPANK)	+100,00 €
Jul 14, 2022	Fee from account WG9639 Active Current Account maintenance (per month)	WG9639 <span>(My Account)</span>	-10,00 €

In the section «Payments» you can make a new payment (described in «Transferring funds (outgoing payments)»), import payments (1) or filter payments (2).

## Filters

**Filters**

1 **Date interval**  
Start date ~ End date

2 **Account**  
All accounts

3 **Currency**  
 All  EUR

4 **Direction**  
 All  Incoming  Outgoing

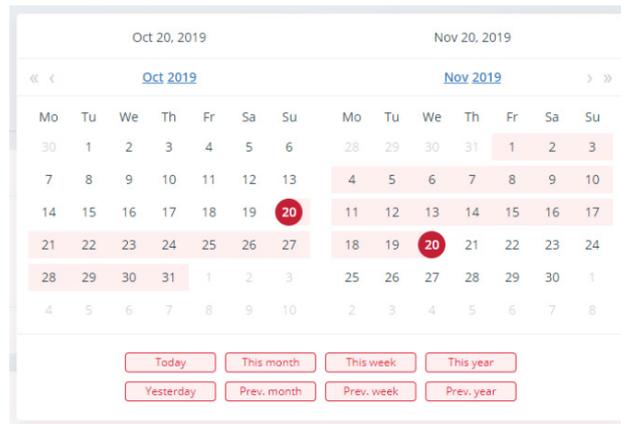
5 **Type**  
 All  Payment  Card

6 **Status**  
 All  Unsigned  Pending  Execution  
 Done  Canceled

Apply filters Reset filters

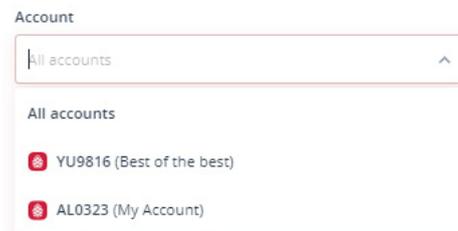
1

«Date Interval», select the period for which you want to see the operations.



2

In the «Account» field you can select the account for which you want to see the operations.



3

«Currency» allows you to sort operations by the currency - EUR or all.

4

«Direction» allows you to select the type of transaction - «Incoming» or «Outgoing».

5

In the «Type» field you can select Payment, Card or all transactions.

6

«Status» allows you to sort payments by their status: All, Unsigned, Pending, Execution, Done or Cancelled.

Having marked all the information you need, click «Apply» to filter the payments or «Reset» to cancel the filtering.

## My templates

In the section «Payments» -> «Templates» you can create new templates («Create template») and delete existing templates by clicking on the «Trash» icon.

By clicking on «Create Template» (1), a window will open.

**My templates** + Create template

Find payment templates by name, account number, amount, currency, recipient, payment details... Filter

Template name	Recipient	Amount
<a href="#">test payment</a>	Matas Gražulis EE47 1100 0047 5410 2917	10,00 € <span>Make payment</span>

Showing 1—1 of 1

**New template**

Template name  1

Sender's account  Select sender's account 2

Amount  0.00 3

Recipient's account  IBAN or Account Nr. 4  
Type in account number and system will automatically determine bank info and payment type.

Payment details  5  
140 / 140 symbols

Save template

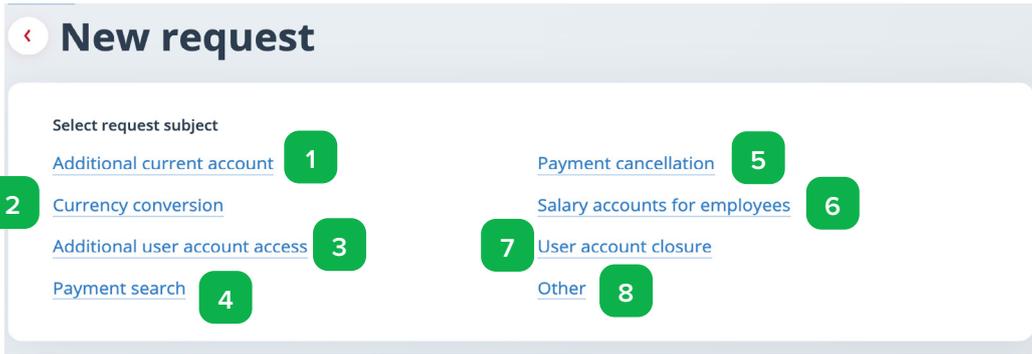
Required fields:  
[Template name](#)

- 1 Enter a name for the template.
- 2 Select the account from which funds will be sent.
- 3 Enter the amount.
- 4 Enter the IBAN of the recipient, as soon as you enter it, the automatically filled-in fields about the bank of the recipient will open.
- 5 Payment details (it is important to indicate: the name of a particular product / service in English; the number and / or date of the document on the basis of which payment is made).

To save the template, click «Save».

## Requests

In the section «Requests» you can write select the subject and the ready-made form will open. «Other» request form allows you to write a message in a free form.



1

**Create additional account?** ×

You can add 2 more additional current accounts.

Account name (can be changed later)

20 / 30

2

Account

I want to

Buy

Sell

Available: 341 099,70 €

Rate Conversion is carried out at the current exchange rate of the partner bank

Fee account and currency

I hereby agree and confirm to perform the currency exchange at the partner bank's rate

If you wish to exchange currency, click on «Currency conversion» in the list of the requests. Fill in the fields - Account, from which you would like to buy or sell the currency, currency, and the amount.

Buying	 +100 000,00 ₺ (Russian Ruble)
Selling	 € (Euro)
Account	AB2239 (Account name here) 
Direction	Buy
Rate	Conversion is carried out at the current exchange rate of the partner bank

### Fee

Fee account and currency	AB2239 (Account name here) · EUR
Fee	Will be calculated after receiving the exchange rate

Confirm conversion

Edit

Cancel

Conversion will be made manually after you review and confirm the form

Then you will have to confirm the transaction (or you can edit or cancel it). When the transaction is done, you can view the payment in details.

Account	AB2239 (Account name here) 
Direction	Sell
Sold	 -28 000,00 £ (British Pound Sterling)
Bought	 +35 118,97 \$ (US Dollar)
Rate	1,25 \$
Status	Done

### Payment info

Created	27 May 2022, 16:19
Executed	28 May 2022, 16:44
Payment number	P20220530-665510

### Fee

Fee account and currency	AB2239 (Account name here) · EUR
Fee	163,96 €

3

**Additional user account access**

**Hereby client Persevering Discrete Access SCI, authorizes the person indicated below for the following actions:**

- View and receive the information in web-panel
- Create payments, view and receive the information in web-panel
- Represent the Client in relations with Bilderlings Pay Limited, as well as send and sign any documents, applications and payment order in the Web-Panel, without restrictions, unless otherwise specified in the Additional instructions

**Authorized person first and last name**

First name  Last name

**Phone number**

**E-mail**

**Voice password**

I have read and agree with Bilderlings Pay Limited [Terms and Conditions](#)

**Continue** **Cancel**

Adding additional user, you will have to choose the access rights you wish to grant for another user and fill in all the information about the user.

4

**Payment search**

**Please investigate payment**

Payment investigation will be charged according to [price list](#).

**Payment number**

**Continue** **Cancel**

5

### < Payment cancellation

**Please retract payment**

Payment number

**Continue** **Cancel**

6

### < Salary accounts for employees

**To confirm your request, please attach the required documents:**

**+** Document

**+** CSV file

**Download CSV sample**

**Continue** **Cancel**

7

### < User account closure

We will wait for your return, just keep in mind that you'll need to go through onboarding procedure again.

Before proceeding, please check if all of the following conditions are met:

- 1** **Balance on all of your Bilderlings accounts is zero**  
There are funds left on some of your accounts
- 2** **All operations are finished**  
You have no pending and initiated operations
- 3** **There's no outstanding commissions**  
All service fees are paid

Reason of account closure

- Business liquidation
- High charges/monthly fees
- Lack of payment capabilities
- Lack of functionality
- Unsatisfactory levels of service
- Other

Delete my personal data as well in accordance with the [personal data processing policy](#)

**Continue** **Cancel**

8

**Other**

Subject

Application text

Documents, confirming changes

**Attach documents** File types: .pdf, .doc, .docx, .xls, .xlsx, .gif, .jpeg, .jpg, .png, .bmp, .tiff, .svg, .csv, .xml, .numbers, .pages  
Maximum file size: 100 MB

Continue Cancel

By submitting your request it will appear in the list of all requests with the status «Pending».

Date	Subject	Request	Status
Dec 4, 2019 09:39	<a href="#">Opening a GBP account</a>	Please open a current account denominated in GBP for my account AL0323.	Pending

## Card order

If you wish to order a physical or virtual card, go to the section «Cards» and click «Order card». A window for a card order will open, where you have to select the type of the card - physical or virtual (1), the card holder (2), card account (3) and the recipient (4). Then you have to agree with the Terms and Conditions (5) and click «Continue» (6).

**Primary card order**

Card type **Physical** Virtual **1**

**Card info**  
Currently you can add only one card to one currency on the selected account

Card holder **Client** Authorized person **2**

Card account and currency Account EUR **3**

## Delivery

Card recipient  Card holder  Other person

4

## Fee

Shipment fee 0,00 €  
Issuing fee 25,00 €  
Total 25,00 €

Fee account ⓘ

WG9639 (My Account) EUR

Available: 55,00 €

I confirm that I have read card [Terms and Conditions](#) and all data is valid

5

Continue

6

When you click «Continue» a new window will open with all the information about the card order. You have to check it and order the card, or edit the data.

Card



**Card info**

Card type Physical  
Card account WG9639 (My Account)  
Card currency EUR (Euro)

**Card holder**

Name on card Elina Dzelme  
Phone number

**Delivery**

Recipient name Elina Dzelme  
Phone number +3975222745  
Postcode LV-0623  
Address Robežu 3. šķērsliņija 2 - 7  
City Ventspils  
Country Latvia  
Delivery type 3—10 working days (Courier)

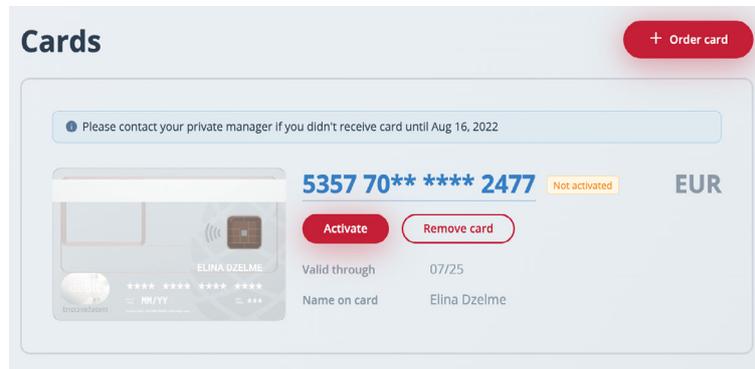
**Fee**

Shipment fee 25,00 €  
Issuing fee 25,00 €  
Total 50,00 €  
Fee account and currency WG9639 (My Account) · EUR

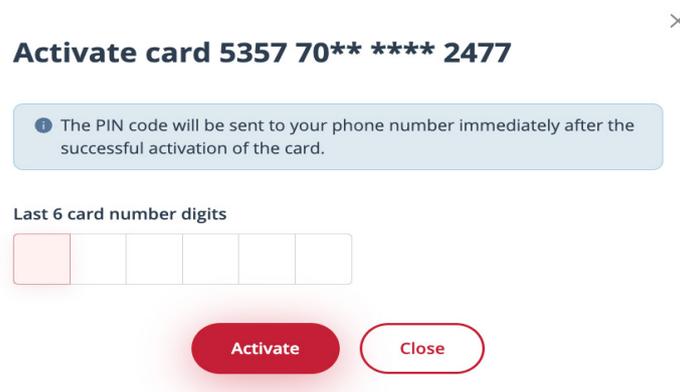
Order card Edit Cancel

# Card activation

When you receive your card you have to activate it. To activate your card, go to the section «Cards» and click «Activate».

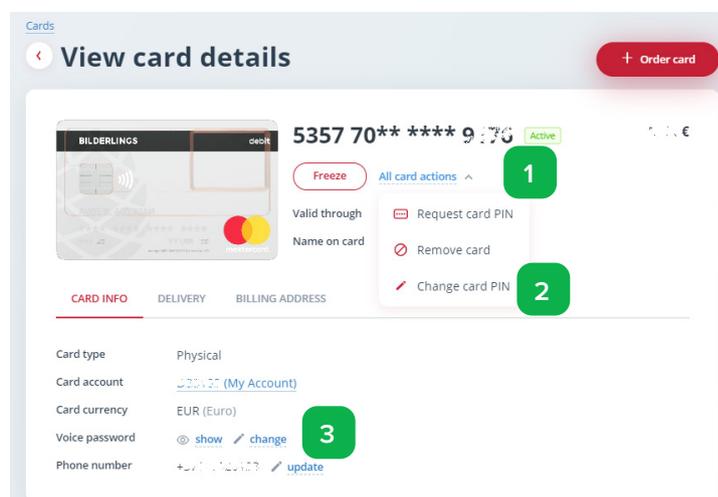


Then you will have to enter a 6-digit code sent to your mobile phone.



# PIN code and Voice Password change

You can change the PIN code for your card anytime. Go to the section «Cards», select the card for which you wish to change the PIN code and click on «All cards actions» (1).



Then click «Change card PIN» (2) and enter a new PIN code (from 4 to 12 digits) and confirm it. To confirm this operation, you must enter the code received via SMS.

### Change card PIN

PIN-Code (4-12 digits)

Confirm PIN-Code

[Sign](#) [Cancel](#)

After the successful confirmation, a message appears that the PIN code has been changed. To start using the new PIN code, you need to make the first transaction through an ATM – cash withdrawal or balance request. Only after a successful transaction at an ATM a new PIN code will be activated for payment in stores. According to the tariffs, a commission (Euro) is charged for requesting a balance or withdrawing cash.

In order to view or change the Voice Password, you can either click «Show» or «Change» (3).

## Savings

You can apply for a term deposit or a savings account provided by our partner bank. No need to open an additional account in our partner bank, just go to the section «Savings», click «Continue with request». An application form will open.

The screenshot shows the BILDRLINGS Savings page. The left sidebar contains navigation options: Home, Accounts, Cards, Payments, All, Unsigned, Templates, Statement, Services, Savings (highlighted), Currency exchange, and Requests. The main content area is titled "Savings" and includes a "Minimum amount: 100 € (or equal)" note. Below this is a table of "Interest rates" with columns for Currency and Maturity (months). The table lists interest rates for EUR (Euro) and USD (US Dollar) across 3, 6, 12, 24, and Indefinite maturity periods. Additional information includes free termination (prior 40 days), withholding tax from interest (20% reducible to 10%), deposit guarantee scheme (100 000,00 €), and partner-bank details (AS BluOr Bank).

Currency	Maturity (months)				
	3	6	12	24	Indefinite
EUR (Euro)	0,01 %	0,15 %	0,52 %	0,62 %	0,25 %
USD (US Dollar)	0,01 %	0,55 %	0,92 %	1,02 %	—

Additional Information:  
Free termination (prior 40 days) - Withholding tax from interest: 20% (reducible to 10%)  
Deposit guarantee scheme: 100 000,00 € (or equal) per customer - Costs: None  
Partner-bank (Provider):  
AS BluOr Bank - Eligibility criteria may be applied by the Partner-bank

[Continue with request](#)

## Savings placement with Partner-bank

[Detailed information](#) about the Savings opening with Partner-bank

### Savings

Maturity (months)  3  6  12  24  Indefinite **1**

Amount  EUR **2**

Interest rate Fill in the fields, to get the interest rates

Gross income Fill in the fields, to view the gross income

[Continue](#) [Cancel](#)

- 1** Select the term.
- 2** Select currency and sum.

### Client information

Account for transferring funds to the Term Deposit

### Documents

Please check and attach the documents not submitted to Bilderlings.

+

Source of deposit funds

I hereby accept the [Terms and conditions](#) that stipulate the rules for placement and repayment of the Term Deposits and I confirm that I have been acquainted with the information on the deposit guarantee scheme, the amount and currency of guaranteed compensation and the procedure and term of payment of the compensation.

I hereby authorise Bilderlings to transfer the amount of the Deposit from my Bilderlings Account to the Term Deposit in BluOr Bank.

[Continue](#) [Cancel](#)

After that you will have to submit a document - the source of deposit funds. Agree with the terms and conditions and authorise Bilderlings to transfer the deposit to the partner bank.

Subject Savings placement with Partner-bank

Request Open deposit account for 100 EUR on 6 months with 0.15% interest rate. Taxpayer number — not specified; Country of tax residence — not specified; Account for transferring funds to the Term Deposit — WG9639;

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[If you haven't received the code, you can resend it](#)

Verification code from SMS

[Confirm](#) [Cancel sign](#)

Once all documents are submitted and consents given, you will have to confirm the transaction with a verification code sent to your mobile phone or verify the transaction with Authy (if it is chosen as a 2 factor authentication method).

## Launch a company

You can also apply for a new company. Go to the section «Launch a company» and click on «Continue with request».

**Launch a company**

**Convert your idea into working business**

A simple and safe way to start a company quickly

- Global business from home**  
All you need is to upload documents and info — everything is online.
- Supervise and support**  
We'll figure out the specifics of your goals and find the best solution.
- Everything will stay between us**  
We keep the secrets of our clients more carefully than others. Privacy is our everything.

1. Our partner Buena Vista Advisors LLP (BVA) will assist you in carrying out all necessary activities for company incorporation in the jurisdiction of your choice (hereinafter Service). Once you have completed the application, all the attached documents and data will be forwarded to BVA.
2. As soon as BVA receives your application, BVA will contact you and all communication in connection with the service provided will be carry out via the channel that you will obtain from BVA.
3. Except as specifically provided for in this notice, the information on the site is provided "as is" and no guarantee or warranty is given from the part of Bilderlings that the information is fit for any particular purpose. Bilderlings does not make any representations or give any warranties concerning the specific quality of any service rendered by BVA.

[Continue with request](#)

A new window will open, where you have to fill in the information about the future company you would like to register. You will need to indicate the following:

- 1 Select the jurisdiction.
- 2 Select the type of the company.
- 3 Write up to 3 company names.
- 4 Indicate up to 3 business profiles according to UK SIC.
- 5 Write a detailed business description.

6

Indicate business activity countries.

### Company info

**Company country**  Hong Kong  Ireland  Republic of Cyprus  United Kingdom

**Business structure**  Ltd. (Limited)  LLP (Limited liability partnership)

**Desired company names**   
Up to 3 company names separated by comma

**Business profiles**   
Up to 3 business profiles according to [UK SIC](#) separated by comma

**Detailed business description**   
A few sentences about what you are creating. What are your products/services? Min: 140 symbols

**Business activity countries**   
Type in Countries separated by comma

Once the application form is filled in, the document upload window will appear.

### Documents upload

Add Passport copy, Selfie with passport and Proof of address for every founder or beneficiary.

**First person**  
(founder or beneficiary)

[+ Add more](#)

### Additional services

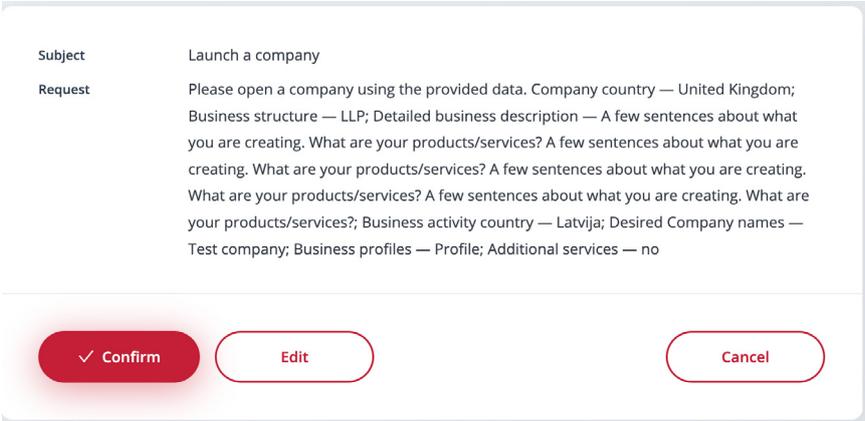
**Business account** (from 20 €, depending on company type)  
Business account will be opened and linked to your Bilderlings user.

**Document storage** (10 €/month)  
We'll safely store your new company's statutory documents.

**Opening fee** Will be calculated after company country and business structure are specified

I agree that all data included in the request form shall be sent to BVA.

When you upload all the documents and agree with the Terms and Conditions, an autogenerated request form will open that have to be confirmed. After the confirmation a notification will be shown that the request has been successfully sent.



A confirmation dialog box with a white background and a light gray border. It contains the following text:

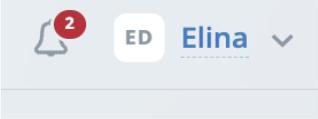
**Subject** Launch a company

**Request** Please open a company using the provided data. Company country — United Kingdom; Business structure — LLP; Detailed business description — A few sentences about what you are creating. What are your products/services? A few sentences about what you are creating. What are your products/services? A few sentences about what you are creating. What are your products/services? A few sentences about what you are creating. What are your products/services? Business activity country — Latvia; Desired Company names — Test company; Business profiles — Profile; Additional services — no

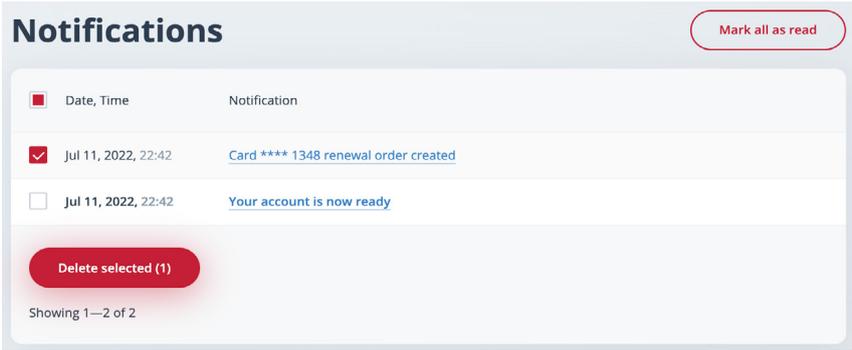
At the bottom, there are three buttons: a red button with a white checkmark and the text "Confirm", a white button with a red border and the text "Edit", and a white button with a red border and the text "Cancel".

# Notifications

In order to see the list of all notifications click on the bell icon in the right up corner - next to your profile name.



You can read and delete old notifications.



A "Notifications" panel with a light gray background. At the top right is a red button with white text "Mark all as read". Below is a table with two columns: "Date, Time" and "Notification".

<input type="checkbox"/>	Date, Time	Notification
<input checked="" type="checkbox"/>	Jul 11, 2022, 22:42	<a href="#">Card **** 1348 renewal order created</a>
<input type="checkbox"/>	Jul 11, 2022, 22:42	<a href="#">Your account is now ready</a>

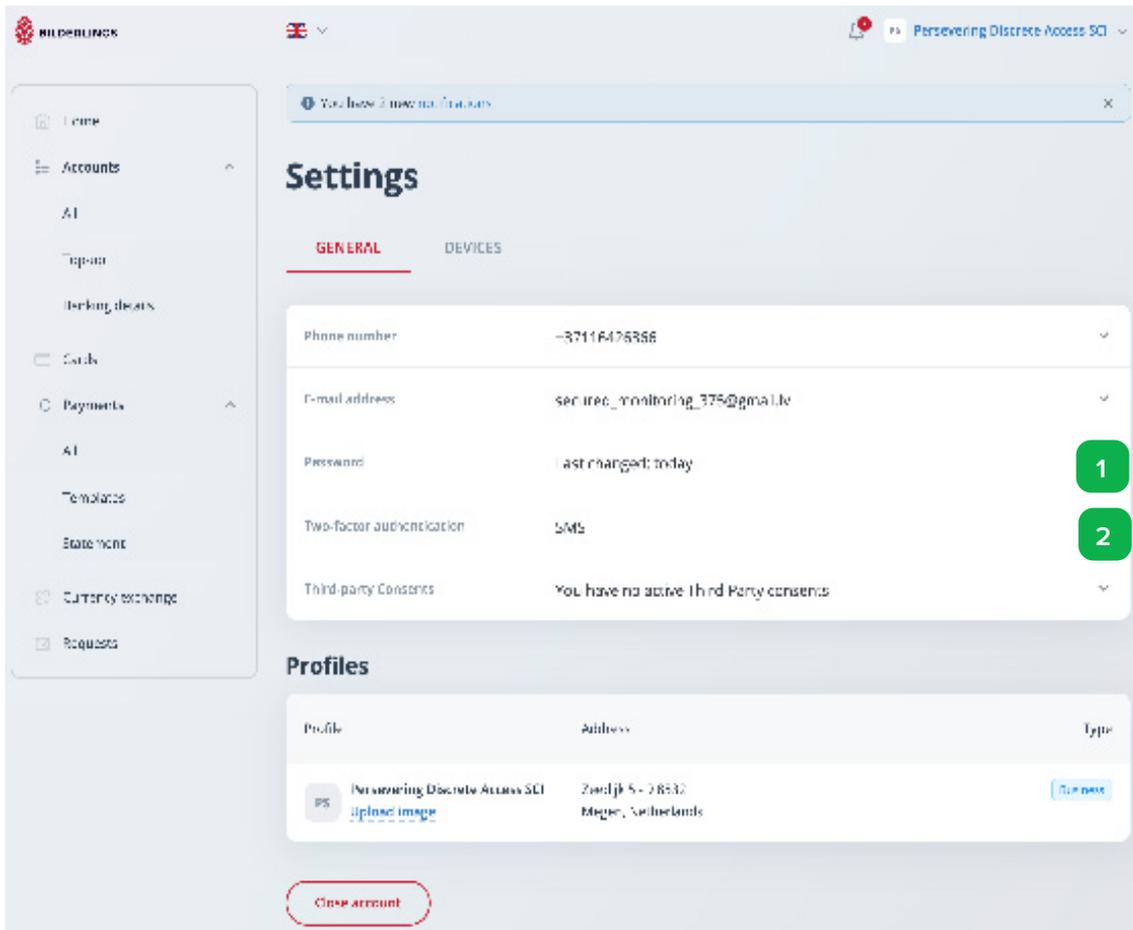
At the bottom left of the panel is a red button with white text "Delete selected (1)". Below the button, it says "Showing 1—2 of 2".

# Options

In the right up corner (next to the bell icon), you can see an icon with your name (for individuals) or the name of the company (for legal entities).



By clicking on it, a window will open, selecting «My profile» you will go to the settings of your profile. Here you can switch between your accounts, change your password and change the two factor authentication method - from SMS to Authy.



- 1 Here you can change the password.
- 2 The section in which there is an option select a method for Two-factor authentication.

Password Last changed: today ^

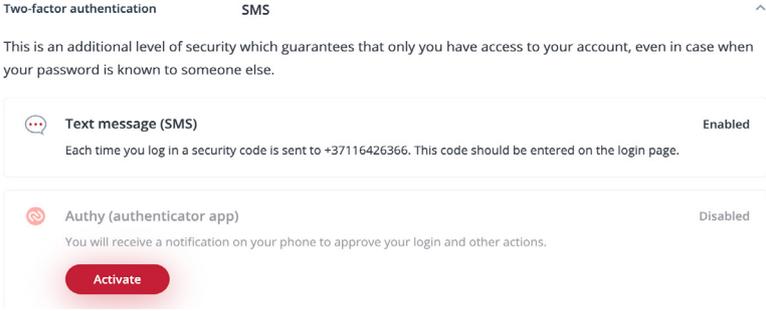
The password must include both letters and numbers, must differ from your last 4 passwords and must be at least 8 characters long.

Current password

New password

[Change password](#)

In the tab «Two-factor authentication» you can choose the most convenient authentication method for you. After you have selected a method, click «Save Changes».



**!** If you want to change your phone number, please contact your personal manager or our technical support.

We hope you will enjoy  
working with Bilderlings!

**Bilderlings technical support team:**

General questions

**(+44) 203 936 8203**

Card loss, 24/7

**(+44) 208 089 6968**

E-mail

**[info@bilderlings.com](mailto:info@bilderlings.com)**

# Login window does not open

## Problem

When you click on the link <https://portal.bilderlings.com/en/login> one of the following options will appear on the screen:

- 404 page not found;
- 403 Forbidden;
- White screen;
- Unable to find the page (page not found).

## Solutions

1. Make sure the URL is correct: <https://portal.bilderlings.com/en/login>
2. Press the keyboard keys:
  - if you have Windows: Ctrl + F5
  - if you have Mac/Apple: Apple + R or command + R
  - if you have Linux: F5

# Unable to log in

If you have entered the password but can't proceed further:

## Login

Don't have an account yet? [Create](#) ▶

✖ Wrong email or password entered

haxaxzua@msw.com | design | 123 | mp

..... 

[Forgot password](#)

Log in

Make sure that:

- you entered the e-mail address to which the current account is registered;
- the entered password is correct. To do this, click on the eye icon and you will see the entered password which is not encrypted. Check gaps, extra or incorrect characters. If necessary, enter the correct password and click “Log in”;
- if you have forgotten your password, make sure that you entered the email address to which the current account is registered, and click on “Forgot password”:

## Login

Don't have an account yet? [Create](#) ▶

✖ Wrong email or password entered

haxaxzua@msw.com | design | 123 | mp

..... 

[Forgot password](#)

Log in

# Password reset

- Proceed to the password reset page. Make sure that the correct email is entered, click «Continue».

## Password reset

Enter the email associated with your account

- if the email address is correct, then information will appear on the monitor that a link for password reset has been sent to the email.



## Password reset email sent

Open the email in the *testcompany@gmail.com* mailbox and click "Reset Password". This page can be closed.

- open your inbox, there should be an e-mail from the sender Bilderlings (no-reply@bilderlings.com)
  - \* if you haven't received an e-mail, check the SPAM folder;
  - \* if the message is not in the SPAM folder, send the password again.
- click on the «Reset Password» button. Go to the Bilderlings Pay page.

Enter the new password in the appropriate field and click the «Save and Log In» button.

Pay attention to the requirements for a strong password: it should not be too easily guessed.



### Password reset

We've received a password reset request. If it wasn't you, please contact our technical support: [support@bilderlings.com](mailto:support@bilderlings.com).

The new password will not be saved until you complete the reset and log in.

Reset password

Please rate our services.

Like Dislike

## New password

Must include letters and digits, different from the old 4 passwords. The length is at least 8 characters.

New password



Save and login



Remember your new password and do not share it with anyone

If none of the above helps, contact your account manager.

# Did not receive SMS with confirmation code

If you have not received an SMS with a verification code within 5 minutes:

1. Request the SMS one more time by clicking «Get a new code». Within one minute you should receive a message with the verification code.
2. If you haven't received the SMS again, contact us — we will surely help you.

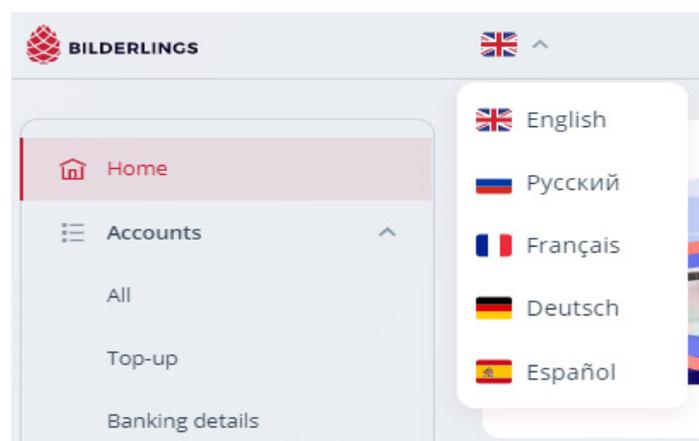
SMS with a confirmation code sent to +3712\*\*\*\*\*88

Enter the received code

[Get a new code](#)

## Language

The language can be changed at the top, next to the navigation menu. Click on the down arrow and select the desired language.



# The «Continue» button is inactive

## Problem

After entering all the data to transfer funds, «Continue» button is inactive.

## Solution

Make sure that all the required fields are entered correctly, please pay attention to a hint about the missing fields at the end of the form.

